

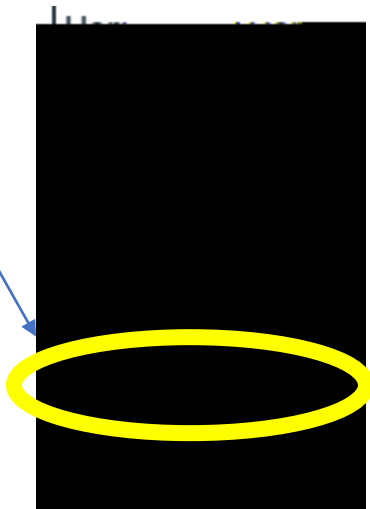
This session will focus on the Starfish Student Success Network basic features and cool features. Participants will:

- Review basic features of Starfish and how they can be incorporated into academic advising sessions.
- Consider steps to take to have a productive student meeting.
- Review the academic advising tip for today's session.

- Review information found in Starfish, myGate, and/or RACR Degree Audit
- Reach out directly to the student through face-to-face interaction, email, or phone
 - Once you have a sense of the issues that are affecting their success and you feel you are unable to help, refer them to Student Engagement and Success.
- Utilize the Starfish Student Success Network to alert staff for further outreach
 - Submit a flag to raise a concern
 - Submit a Kudo to reinforce positive behaviours

What best practices do you use to outreach to students and provide assistance? What's worked for you?

- Accessing Starfish is completed through single sign-on to myGate or Canvas
 - myGate
 - Log into myGate
 - Go to the Teaching/Advising tab or the Employee tab
 - Click on the Starfish Student Success Network link
 - Canvas

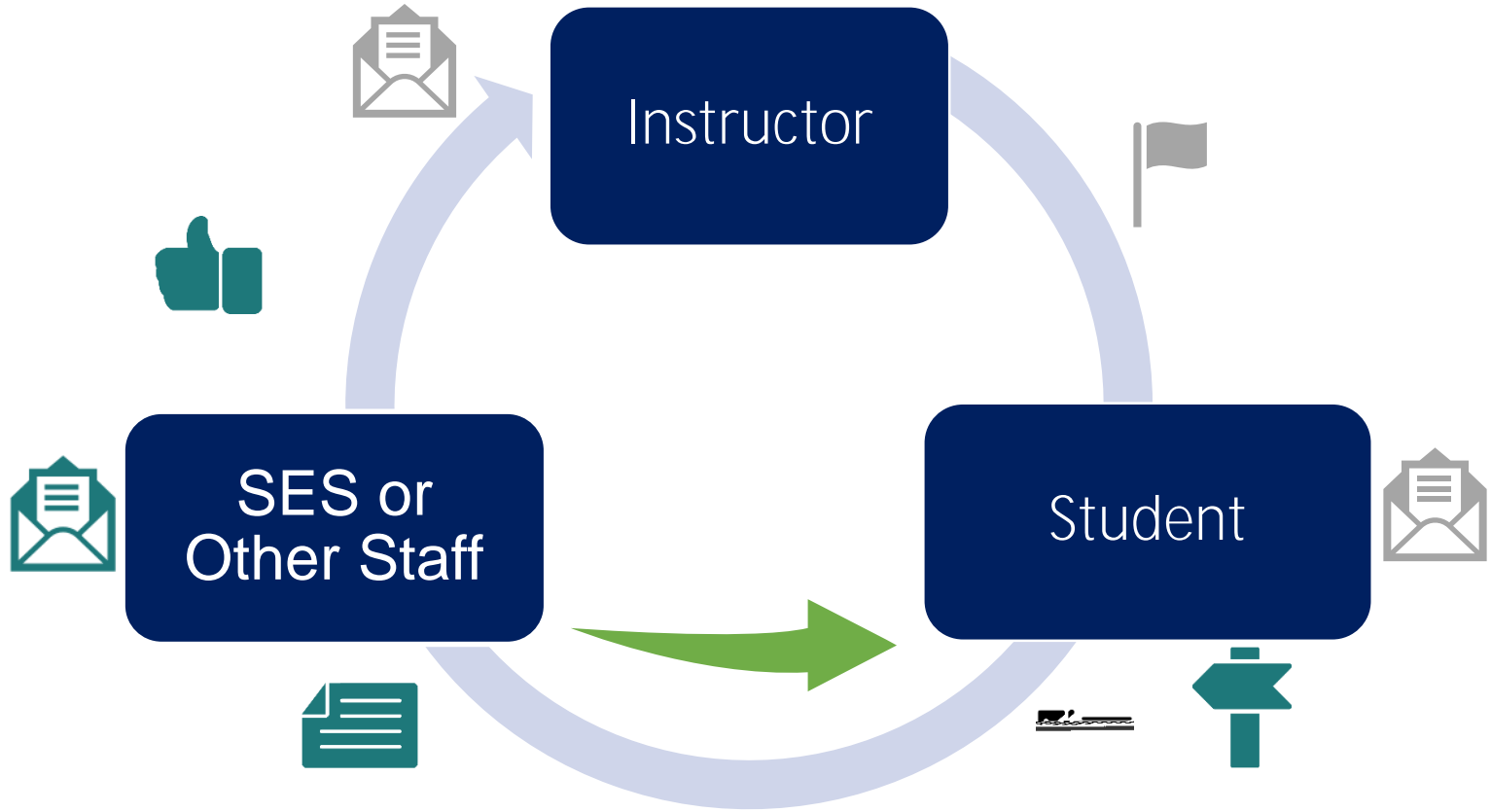


- View lists of your students through the connections you have with them – advisor, instructor, dean, other
- Click on a student's name to view more information about the student through the student folder --- From a snap shot of information to more details about courses, grades, flags and kudos, to notes and the support network in place for each student.

The screenshot displays a user interface for a student information system. At the top, there is a navigation bar with icons and labels for 'Note', 'Flag', 'To-Do', 'Kudos', 'Success Plan', and 'Message'. Below this is a 'Student Information' header with an 'Overview' button. The main content area is divided into several sections:

- Personal Information:** Includes fields for 'First Name', 'Last Name', 'Email Address', 'Phone Number', 'Term Registered: Spring 2021', 'Term Level: Undergraduate', 'Term GPA: 0.0', and 'Last Course: PL00'.
- Course and Tracking Information:** A list of items with icons and status indicators: 'Courses', 'Tracking', 'Meetings', and 'Notes'.
- Support Network:** A list of items with checkmarks and names: 'Advisor: [Name]', 'Instructor: [Name]', and 'Dean: [Name]'.

Student Success Network.
Dive In!



All message
templates are
posted on
murraystate.edu



- You have the opportunity to create office hours in Starfish and allow students with whom you are connected to schedule meetings.
- Following the student meeting, you can record meeting outcomes all through Starfish.
- This video on the Starfish resource website, [Setting Up Office Hours](#), walks you through setting up office hours.



Training and Resources

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