



*Office of the Provost and Vice President for Academic Affairs*

**APPROVAL PROCESS FOR NEW DEGREE PROGRAMS**  
*Effective October 2011*

## **Information Required for Posting to CPE Website Kentucky Postsecondary Program Proposal System (KPPPS)**

Institution

Program Type

Date of Pre-Proposal

Federal CIP Code

Program Name

Proposed Implementation Date

Degree Level

Institutional Contact

1. Provide a brief description of the program. What are the objectives of the proposed program? Explain how they support the institutional mission and strategic priorities, the statewide postsecondary education strategic agenda, and the statewide strategic implementation plan. If applicable, attach the approval letter from the Education Professional Standards Board.
  
2. What are the intended student learning outcomes of the proposed program? Identify both the direct and indirect methods by which these intended outcomes will be assessed.

9. Estimate the level of new and existing resources that will be required to implement and sustain the program using the spreadsheet below.

Revenue	1st Year	2nd Year	3rd year	4th year	5th year
Federal Sources					
New					
Existing					
State Sources					
New					
Existing					
Non-State Sources					
New					
Existing					
Tuition					
New					
Existing					
Internal Allocation					
Internal Reallocation					
Total Revenue:					
New					
Existing					

Expenses

Personnel: Faculty					
New					
Existing					
Personnel: Administrative/Other Professional					
New					
Existing					
Personnel: Graduate Assistants					
New					
Existing					
Facilities and Remodeling					
New					
Existing					
Equipment and Instructional Materials					
New					
Existing					
Library					
New					
Existing					
Academic and Student Support Services					
New					
Existing					
Assessment					
New					
Existing					
Student Space and Equipment (If doctoral program)					
New					
Existing					
Narrative Explanation/Justification					
Faculty Space and Equipment (If doctoral program)					
New					
Existing					
Narrative Explanation/Justification					
Total Expenses:					
New					
Existing					