



**Draft Minutes for October 16, 2019
304 North Applied Science Building**

Present: Marty Anderson, Laura Buchanan, Jami Carroll, Kevin Crawford, Duane Dycus, Jessica Evans, Debbie Griffin, Marion Hale, LaDonna Hamontree, Orville Herndon, Trish Lofton, Leanna Linn McClure, Jeremy McKeel, Jerry O'Bryan, Evan O'Neal, Debbie Plummer, Brian Purcell, Tim Williams, David Wilson, John Young, and Staff Regent Phil Schooley.

Guests: Jackie Dudley, Vice President of Finance and Administrative Services; Dr. Renee Fister, Director of Institutional Effectiveness and Strategic Planning; Joyce Gordon, Director of Human Resources; Dr. Melony Shemberger, Faculty Regent; Laruen Smee, Wellness Coordinator, Human Resources; Brian Truskey.

CALL TO ORDER: Staff Congress President Marion Hale called the meeting to order.

REPORTS FROM SPECIAL GUESTS:

Jackie Dudley, Vice President of Finance and Administrative Services: Jackie Dudley said the RFP deadline for the Facilities Management contract has been extended. She reported on the progress with the Sparks Hall building project.

Lauren Smee, Wellness Coordinator: Lauren Smee brought Health Fair information cards which she asked staff to distribute to colleagues. She listed the health screenings that will be available at the Health Fair.

Joyce Gordon, Director of Human Resources: Joyce Gordon said open enrollment begins October 18. An additional open enrollment information session is scheduled for October 17, at 2:30. Human Resources staff are also available to answer questions in-person and over phone. The enrollment information session Power Point will be posted to the Human Resources website. Anthem and Murray-Calloway County Hospital are in contract negotiations. The anticipated date for the contract decision is February 1, 2020. MSU is not the only Anthem utilizer in the region. State employees and other large organizations use Anthem. Human Resources will inform employees of any updates. Ms. Gordon answered questions.

Dr. Renee Fister, Director of Institutional Effectiveness and Strategic Planning: Dr. Renee Fister discussed Performance Funding and MSU's work in the area of Progression. She reminded staff to refer to the Financial Aid Office and the Scholarship Office any student who wants to drop a class. The staff in those offices will advise students of minimum

Staff Recognition Committee: No report.

